

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING

Virtual
February 22, 2021

Chairman Treml called the regular Fire Commissioners meeting to order at 4:40 p.m. Those in attendance were: Paul Williams, Jan Treml, Jerry Evans, Erik Krieg, Levon Yengoyan, Craig Helgeland, Jason Allen, Amy Martin and Darla Tiner. Commissioner Lich joined at 4:40 p.m. due to technical difficulties.

The flag salute was led by Chairman Treml.

Commissioner Evans moved to approve the agenda as presented. Commissioner Williams seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of February 8, 2021, Regular Meeting
2. Approval of Vouchers = 3 EFT's for \$101,066.17, Payroll EFT for \$214,809.03, Expense Vouchers #211152 - #211202 for \$123,238.88, all totaling \$439,114.08.

Commissioner Williams moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Attached:

- o Public Relations Mishler did an amazing job advertising our EMS Levy.
- o Rep. Larsen's office supported vaccination distribution to our clinic due to our unique demographics, thanks to a letter from the Board to his office. Thank you, Chairman Treml and Commissioner Evans.

CORRESPONDENCE – Some Citizen thank you's.

COMMITTEE REPORTS –

ICOM – Next meeting March 4th

Safety/Risk Management – Next meeting in March

Finance – Chairman Treml gave a report:

- The quarterly update is on track with the budget plans.
- Carryover from 2020 is approximately \$900,000. Monies have been allocated for the Paramedic Training of two of our employees.
- District will look at the cost of remounting one of the older ambulances using some of the carryover. Chief Yengoyan will present plans to the Board on how to distribute the remaining carryover.

SNO-ISLE – Commissioner Williams reported that they will hold a roundtable at the next meeting to discuss vaccine clinics.

UNFINISHED BUSINESS –

Updated ILA with Island County for COVID Vaccination Services – The Chief presented some minor changes to the ILA and will sign that one when completed.

Board Members' Goals and Objectives for 2021 – Discussion of Board and Personal Goals:

- Commissioner Williams:
 - Board -
 - ✓ Review more data, e.g., response times
 - ✓ Review Social Media comments
 - ✓ Review Website
 - ✓ Work on the Strategic Planning before Commissioners Lich and Krieg finish their term. Chief will have a Speaker during the Spring to discuss Strategic Planning
 - Personal –
 - ✓ Communication Committee
- Commissioner Evans –
 - Board -
 - ✓ Agenda items – consistency – put dates on the calendar. Set goals in January and review in August.
 - ✓ Data information every other month
 - Personal -
 - ✓ Attend County and Local meetings
 - ✓ Build Legislative relations
 - ✓ Would like a Lexipol review at the next meeting
- Commissioner Krieg –
 - Board -
 - ✓ Train his Board replacement on the Chief evaluation process
 - ✓ Communication – fine tune new website
 - Personal –
 - ✓ Fine tune the Chief's evaluation process
- Commissioner Lich –
 - Board –
 - ✓ Review Volunteer Program quarterly
 - ✓ Request from the Chair to write the process for taking Executive Session minutes to put in the Commissioner Orientation manual.
 - ✓ Request from Commissioner Williams to list reasons for Executive Sessions in the manual.
- Chairman Trembl:
 - Board -
 - ✓ Create a complex calendar to show future developments so to be prepared. Place it on the Agenda regularly.
 - ✓ Prepare for the two new Fire Commissioners for 2022 – Update the Commissioner Handbook.
 - Personal -
 - ✓ Develop a Financial Policy

Chairman Trembl will consolidate all goals and bring to the next meeting.

Board Member Skills –

- Commissioner Lich:
 - Business background
 - Proof reader
 - Firefighter background vs none
 - Sense of humor
 - Understands that Board decisions are a consensus of the Board and not individual
 - Passion for the Fire Service
- Commissioner Krieg:
 - Passion for the Community
 - New blood may be better than history with the District, newer to the Community
- Commissioner Williams:
 - Strategic thinker
 - Able to stay “out of the weeds” when overseeing the District’s business
 - Work well with others
 - Previous board experience
 - Training – in addition to Board training by the District’s attorney, have some orientation sessions
- Commissioner Evans:
 - Write out a training plan for the new Commissioners
 - Value differing opinions
 - Open minded
- Chairman Trembl:
 - Have a passion for EMS and Healthcare
 - List skills on District website – will work with District’s Media Specialist. Commissioner Lich suggested we list pre- and post- election requirements for the new Members.
 - List required/essential training on the website –
 - Open Public Meeting Act
 - Bid Law
 - Open Public Records

NEW BUSINESS –

In Person Board Meetings – Starting with the next meeting, March 8th, we will hold in-house meetings again with restricted room capacity. Meetings will still be offered via ZOOM for other attendees.

Medical Equipment Purchase Request – MSO Smith has requested 4 replacement Glidescopes at an estimated cost of \$14, 085.00.

Commissioner Lich moved to approve the purchase of 4 replacement Glidescopes at an estimated cost of \$14,085.00. Commissioner Krieg seconded; motion carried by unanimous vote.

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, March 8, 2021, 4:30 p.m., Administration Office & Virtual

Executive Session - The Board recessed at 5:39 p.m. and went into Executive Session at 5:40 p.m. to Review the Performance of a Public Employee per RCW 42.30.110(1)(g). It was expected to last until 5:50 p.m. At 5:51 p.m. the Board came out of Executive Session and immediately returned to Regular Session with no action taken.

There being no further business, Commissioner Williams moved to adjourn the meeting at 5:52 p.m.

Respectfully submitted,



Darla Tiner
Board Secretary