

ISLAND COUNTY FIRE DISTRICT #1
Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
In Person/Virtual
April 12, 2021

MEETING MINUTES

Chairman Trembl called the Fire Commissioners meeting to order at 4:30 P.M. Those in attendance were: Paul Williams, Jan Trembl, Steve Lich, Erik Krieg, Levon Yengoyan, Craig Helgeland, Jason Allen, Amy Martin, and Linda Layton.

The flag salute was led by Commissioner Evans.

Commissioner Lich moved to approve the agenda as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

Consent Agenda

1. Minutes of March 22, 2021, Regular Meeting
2. Approval of Vouchers = Approval of Vouchers = 5 EFT's for \$36,988.25, Payroll EFT for \$66,097.26, Expense Vouchers #211310 for \$331.73 Expense Vouchers 211311 to 211377 for \$184,037.09; Capital Fund Voucher #211378 to 211379 for 37,773.78; All totaling \$325,228.11.

Commissioner Lich moved to approve the Consent Agenda items 1, 2 with correction to the March 22nd minutes. Commissioner Krieg seconded; motion carried by unanimous vote.

Public input—Tracy Gilroy, of 3043 Shoreline Dr, Camano Island proposed “improving Shared Access to Sunrise Boulevard Properties.” Ms. Gilroy indicated a May 5 deadline for feasibility. She is offering land and an access point as a contribution to a “shared partnership,” but would require CIFR to provide the maintenance. Commissioner Evans and Chief Yengoyan committed to form a committee to meet with Ms. Gilroy further and indicated a desire to understand the full costs. Commissioner Williams indicated that CIFR would need to get legal opinions as well. Commissioner Trembl also volunteered to be on the committee to further explore the issue.

Chief's Report – Attached.

Correspondence – Citizen thank You's and Press—Seattle Times rave, SC News article re vaccine clinic volunteers, and several thank You's for service and vaccines.

Committee Reports –

ICOM— Next meeting in May.

Safety/Risk Management— Will meet again in June

Finance- On budget

SNO-ISLE – Comm Williams reported the following: The Twitter account was target audience for media. Chief Yengoyan was featured in the County Fire Chief’s video. The FEMA PIO course is available. Next month will be Wildland or Dept of Transportation.
Scholarship- Candidates for SCAF scholarship to be evaluated.

Unfinished Business – None

New Business

A. CIFR Admin Personnel Policy Handbook—Chief Yengoyan briefed the following proposed policy updates:

1. Giving part-time admin the ability to earn partial holiday hours.
2. Salary structure updates to a traditional step format with proposed salary increases based on comparable departments: Asst. Chiefs set to 115% of Captains wage with same longevity increases as everyone else. An increase for the Maintenance supervisor as comps show a deficiency.
3. 17K overall increase to budget for salary adjustments.
4. Chief Yengoyan requested approval at next board meeting.

Commissioner Williams requested further clarification and definition surrounding the salary steps be updated in the policy handbook.

B. Policy 369 Wildland Deployments—Chief Yengoyan briefed that Asst. Chief Allen has worked with the Union to come up with a mobilization process.

Commissioner Lich moved to approve and adopt Policy 369 Wildland Deployment.
Commissioner Krieg seconded; motion carried by unanimous vote.

Announcements

A. Next Commissioner Meeting Monday, April 26th, 2021, 4:30 PM, in-person Admin Office/virtual.

Commissioner Treml moved to adjourn the meeting at 4:55 p.m.

Respectfully submitted,



Amy Martin
Fire Commission Board Secretary