

ISLAND COUNTY FIRE DISTRICT #1
Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
In Person/Virtual
May 10, 2021

MEETING MINUTES

Chairman Trembl called the Fire Commissioners meeting to order at 4:30 P.M. Those in attendance were: Paul Williams, Jan Trembl, Steve Lich, Erik Krieg, Levon Yengoyan, Craig Helgeland, Jason Allen, Amy Martin, Dana Larkin.

The flag salute was led by Commissioner Krieg.

Commissioner Evan moved to approve the agenda as presented. Commissioner Williams seconded; motion carried by unanimous vote.

Consent Agenda

1. Minutes of April 26, 2021, Regular Meeting
2. Approval of Vouchers = 4 EFT's for \$27,066.36, Payroll EFT for \$39,109.04, Expense Vouchers #211380 - #211419 for \$103,969.22, Capital Fund Voucher #211420 for 2608.80; all totaling \$172,753.92.

Commissioner Lich moved to approve the Consent Agenda items 1 and item 2. Commissioner Evans seconded; motion carried by unanimous vote.

Public input—none

Chief's Report – Attached.

Training Academy/PM Training Update-A/C Allen/LT Larkin:

Lt. Larkin briefed:

- New Hire Chris Easter just got back from Consortium academy and is on shift. Holding a spot for new hire and officer to send to academy. Two members doing well in paramedic school. EMT class- 3 volunteers completed.
- 2021 Goals and Projects—
 - Target Solutions still being used—WAC requirements are in their own credential with whole year to complete.
 - More people marine rescue qualified.
 - Pump Ops class in June
 - 13-15 people in Wildland: 5 new people to wildlands and 8 returning. Quarterly training is planned out for the year.

A/C Allen briefed:

- Marine rescue class was bigger this year because it was skipped last year due to COVID.

- Leadership class-officer class-18 people from region attending in June 2nd-3rd
- Left Coast engine Ops—outside group is going to use station 2; they are providing instructors we are providing props and got 4 free admissions for allowing them use.

Lt. Larkin:

- Ladder training in works; own specific hose manual; cadet class should be in-person in Sept (8 kids signed up)

A/C Allen-

- WSRB we got our rating improvements. Most increases across the board. Dings on pre-fire plans—putting more emphasis on it. Investments in officer training and other areas have paid off. Actual training increase and documentation has improved.
- Burn house going on and have been running crews through different training evolutions. Live fire next week on Monday, Tuesday. Burn it down on Friday the 21st. 540 hours of shift training. 72 hours of live fire training. Multi-company ops on burn days. 17, 18, 20 are burn days.
- Push with younger demographic and part-timers to get them up to speed. Overall strategy to become more known for training and top-notch firefighting.

Questions: Commissioner Evans: WAC requirements—quarterly to annual model how is that going?

-Target solutions will let you go through it all anytime during the year and you can do it, whereas before if you didn't do it during the quarter—it was gone. Now there is dashboard reporting—assignments are due or overdue. ESO reports have been improved.

Commissioner Evans-Do the crews have sufficient time to complete them?

-Yes, it's just prioritizing. (A/C Allen)

Commissioner Krieg- Are we in better shape if we have higher scores.

-In better shape and documentation has gone up overall. (Chief Yengoyan)

Consistency comes from having the same trainer every day with the same training.

Training Committee: put together in Jan. FF Puente, FF Hansen, PM Bellia, FF Wischmeier. The trainer trains the shift rep and then allow the person to the training. The trainers are people who want to be there.

Commissioner Evans—nothing but progress from A/C Allen in place and proud of what both he and Lt. Larkin have done.

Press & Correspondence-

SC-News article on Pop Up Vaccine Clinics April 29 and 30th.

Thank You note for Vaccine

ICOM Thank you

Committee Reports –

ICOM— Going for .01% of sales tax. Recommendation to use some of Bronlea Mishler’s (PR) time to talk about what ICOM is and how we get emergency calls. Develop a mini-plan for PR around education. Maybe a joint town hall with Janet St. Clair-(Comm Evans recommended). Bronlea and Chief will work with Lisa to work that in.

Safety/Risk Management— Will meet after the badge pinning ceremony on the 10th.

Finance-Had a good meeting and are on track.

- District Funds and 2021 Budget Position Reports—Chief briefed tracking with annual plan and long-term financial plan. Under plan revenue, GEMT 2020 reconciliation. Got 136K for 2020 reconciliation. We want to put GEMT funds back toward EMS.

SNO-ISLE – Considering having a combo of live and virtual meetings in the Fall. We’ll be one that can host a virtual meeting.

Scholarship- SCAF scholarship recipient selected. Plan is to look at program revamp.

Unfinished Business –

Board Goals- “Roles & Responsibilities and Staff Support”- Comm Trem1—Requested Commissioners write goals and how they are going to meet them. She assigned responsibilities to commissioners to write their goals. Comm Trem1 also wants to ensure the board members responsibilities are documented in the orientation manual. Assignment to write goals and have ready by next meeting.

New Business-

Carryover Purchase Requests-Chief Yengoyan

Discussed apparatus replacement, would like to look at purchasing body armor. Chief Allen briefed regarding the difference between various models. A set for each seat on the apparatus is what is proposed. One size fits-all. Would be worn during active violence or violence has already occurred as an additional safeguard. Training would be critical.

Upgrading IT infrastructure at various stations-Requested approval.

Commissioner Williams moved to approve the purchase of body armor for every seat (10 total) and IT equipment as proposed in Carryover Purchase Request, Commissioner Krieg seconded; motion carried by unanimous vote.

Policy 113-Motor Fuel Credit Card Purchases - A/C Helgeland briefed.

Commissioner Williams moved to approve – Policy 113-Motor Fuel Credit Card Purchases, Commissioner Lich seconded; motion carried by unanimous vote.

Policy 338-Scenes of Violence and Active Shooter Response-A/C Allen

Commissioner Evans moved to approve pending 30-day review – Policy 338-Scenes of Violence and Active Shooter Response Commissioner Lich seconded; motion carried by unanimous vote.

Policy 936-Body Armor-A/C Allen—correction first page revision from Commissioner Lich “that me by violence” #3 strike.

Commissioner Lich moved to approve and adopt with minor corrections noted – Policy 936-Body Armor Commissioner Evans seconded; motion carried by unanimous vote.

Implications of the American Rescue Plan for First Responders-Comm Williams briefed regarding grants in response to COVID-19 impacts and process to apply for grants.

Chief Yengoyan discussed partnering with other agencies to consider requesting ICOM upgrades to help benefit the system. Looking at the greatest need and make the argument for the best use of funds. Various towers that need upgrades, lack of redundancy in the system, etc.

Announcements

- ✓ Next Commissioner Meeting Monday, May 24th, 2021, 4:30 PM, in-person Admin Office and virtual via Zoom
- ✓ A Special Commissioner’s Meeting will take place Wednesday May 12th at 6:30 PM, in-person at the Admin Office and virtual via Zoom.

Commissioner Evans moved to adjourn the meeting at 6:27 p.m.

Respectfully submitted,



Amy Martin
Fire Commission Board Secretary