

ISLAND COUNTY FIRE DISTRICT #1
Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
In Person/Virtual
May 24, 2021

MEETING MINUTES

Chair Treml called the Fire Commissioners meeting to order at 4:30 p.m.

Those in attendance were Jan Treml, Steve Lich, Levon Yengoyan, Craig Helgeland, Jason Allen, Amy Martin, and Dana Larkin. Erik Krieg was absent due to personal commitments. Paul Williams arrived at 4:40 due to a business commitment.

The flag salute was led by Commissioner Evans.

Commissioner Lich moved to approve the agenda as presented. Commissioner Treml seconded; motion carried by unanimous vote.

Consent Agenda

1. Minutes of May 10th, 2021, Regular Meeting
2. Minutes of May 12th, 2021 Special Meeting
3. Approval of Vouchers = Approval of Vouchers = 3 EFT's for \$95,445.39, Payroll EFT for \$198,123.70, Expense Vouchers #211421 - #211468 for \$178,286.21, Trust Fund Voucher #211469 for \$25.00, Capital Fund Voucher #211470 for 2377.69; all totaling \$474,257.97.

Commissioner Evans moved to approve the Consent Agenda items 1, 2, 3 with two clerical error amendments to the May 12th, 2021 Special Meeting minutes. Commissioner Lich seconded; motion carried by unanimous vote.

Public input—none

Chief's Report – Attached.

A. Wildland Mobilization- A/C Allen/ LT Larkin briefed

Lt Larkin briefed on CA fire coverage-36 days of deployment. 99 total days out. Vehicle revenue 49K for 36 days of deployment. \$136K direct reimbursement for employees. For 2021: 13 Team Members signed up for Wildland Mobilization.

Goals:

- Fill all deployments.
- Better prepared for Island fires
- Revenue for department
- Increase certification levels

- New brush truck-Type 3.

Questions and answers regarding overall preparedness of the crews.

Chief Yengoyan-How does this prepare our teams to be better to serve us here in the Community?

Lt. Larkin-The training improves our overall understanding of how to deploy lines and fight brush fires which focuses more on manual labor and less water. It is about containment.

A/C Allen: we have people who are familiar with triaging a neighborhood and understanding terminology. CA fires are highest level of incident command, so you get to see the upper tier of potential brushfires pushing into a neighborhood.

Chief Yengoyan-We are eventually going to need that skillset here.

Comm Trembl: What do you see as the outlook for fires this Spring/Summer?

A/C Allen: There have been fires already and as they start to pick up, we will have a better indicator of what the season should really look like.

Press & Correspondence- SC News articles and thank you letters

Committee Reports –

ICOM— next meeting is in June.

Safety/Risk Management— Meet June 10th following badge pinning ceremony.

Finance- On budget

SNO-ISLE – Wildland Mobilization is going to be the discussion at the next meeting. July will be benefit charge discussion.

Unfinished Business –

A. Goals-

- Commissioners will turn into Secretary Martin to consolidate A.S.A.P. Then we will add to the Commissioner Calendar with milestones.
- Discussion occurred around goals with regard to developing strategic planning, adding milestones, information resources, Orientation Packets and gathering all finance documents into one section.
- Chief Yengoyan proposed having himself, Comm Evans and Comm Williams to meet with Citigate again.

New Business-

- A. Open Painting Bids** - both Station 2 interior and Station 3 exterior-Chief Helgeland briefed.
Two bids were received from *His Biz* and *Sunshine Painters*.

Commissioner Evans moved to approve awarding the painting contract for Stations 2 and 3 to Sunshine Painters; Commissioner Williams seconded with clarification that the pricing be confirmed as a bid not an estimate; motion carried by unanimous vote.

- A/C Helgeland will verify pricing is a bid.
- A discussion proceeded surrounding color choices.

**B. SOP Updates-
Policy 224-Scholarship Program -**

- Comm Treml proposed increasing the total amount and expanding the scope of who the scholarship can be awarded to in both academic fields and to paid employees.
- A/C Allen would like to see scholarships opened to anyone in the department as educational costs are high.
- Comm Evans proposed seeing the scope expanded and proposed meeting sooner than September.
- A discussion occurred surrounding setting up a meeting and who should be invited which included Scholarship Committed members: Comm Treml and Comm Evans, Secretary Martin, and a Volunteer Rep; as well as A/C Allen and Finance Manager, Linda Thayer.

The SOP updates were decided to be tabled until further revisions are made by the Scholarship Committee and then put it out for 30-day review.

Announcements

- ✓ Next Commissioner Meeting Monday, June 14th, 2021, 4:30 p.m., in-person Admin Office/virtual.
- ✓ June 10th, 2021 Badge Pinning Ceremony at Station 4 at 6 p.m.
- ✓ June 12th is a Vaccine Clinic Volunteer Recognition Ceremony at the Camano Center. Time TBD
- ✓ June 28th we will have open bids for a generator project-Chief Helgeland.

Commissioner Evans moved to adjourn the meeting at 5:26 p.m.

Respectfully submitted,



Amy Martin
Fire Commission Board Secretary