

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

SPECIAL COMMISSIONERS MEETING

July 19, 2021

MINUTES

Chair Treml called the Special Fire Commissioners meeting to order at 3:30 p.m. Those in attendance were: Janice Treml, Jerry Evans, Paul Williams, Steve Lich, Erik Krieg, Levon Yengoyan, Craig Helgeland, Amy Martin, and Bronlea Mishler.

The flag salute was led by Commissioner Williams.

Level of Service Analysis

- Chief Yengoyan led a discussion surrounding data analysis of call types by service demand, NFIRS categories, response analysis zones, overlapping calls, mutual aid, unit hour utilization, response times, and turnout times.
- Discussion surrounding criteria-based dispatch
- Discussion surrounding future deep diving the overlapping calls by type and circumstances.
- Discussion of how CIFR respond to calls and what procedures are followed.
- Mutual aid has ticked up due to short staff (paramedics in school); hoping to reduce mutual aid when staffing is increased.
- Unit Hour Utilization consistent from 2020-2021
- Response Times: 90th percentile has gone up
- Turn-out time has been impacted by day/night ops and overlapping calls
- Discussion surrounding Station 5 staffing and how that impacts CIFR response times

Strategic Planning

- Consideration was given to choosing a Strategic Planning Partner: Fitch vs. Berk.
- Fitch's Standards of Cover and risk assessment proposal considered to be more "take charge" in their plan, strong listen and respond skills, and the whys and how's of the process.
- Their plan considers the numbers but also brings process and expertise. Response times are being moved away as a measure of performance and there are other factors to consider-outcomes vs. just response times.
- When asked for his preference by the Chair, Chief Yengoyan indicated that he felt most comfortable with Fitch and found them to be more innovative in their assessment of mitigating risk and assessing the quality of service for Camano Island.
- Fitch could produce in 6-9 months. Spring of 2022
- Proposal is at 58K which is above the budget but would likely span over two budget years.

Comm Williams moved to approve and select Fitch as our partner for Strategic Planning. Comm Evans seconded; motion carried by unanimous vote.

2
Camano Island Fire & Rescue
Board of Fire Commissioners
Special Meeting Minutes
July 19, 2021

There being no further business, Commissioner Treml moved to adjourn the meeting at 4:23 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amy Martin". The signature is written in a cursive, flowing style.

Amy Martin
Board Secretary