

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
October 11th, 2021

MINUTES

Chair Treml called the regular Fire Commissioners meeting to order at 4:30 p.m. Those in attendance were Janice Treml, Jerry Evans, Paul Williams, Steve Lich, Erik Krieg, Levon Yengoyan, Craig Helgeland, Amy Martin, Doug Ten Hoopen, Jay Jacks, Kim Williams, and Andrew Barling.

Commissioner Krieg led us in the flag salute.

Commissioner Williams moved to approve the agenda; Commissioner Krieg seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of September 27th, 2021, Meeting.
2. Approval of Vouchers = 4 EFTs for \$22,770.99, Payroll EFT for \$22,318.83, Expense Vouchers #211852 - #211892 for \$66,452.04; Capital Fund for \$4259.38; all totaling \$115,801.24

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented; Commissioner Evans seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

CHIEF'S REPORT – Attached

Volunteer Program Update- FF Ten Hoopen,

- Leadership changes 1 July Mike Kirkman took a leave-of-absence. Doug Ten Hoopen is acting Volunteer Program Manager.
- Dennis Wischmeier effective 1 Oct resigned as volunteer coordinator due to moving to eastern WA.
- Jim Ludden took over as the Volunteer Training Coordinator.
- Personnel: 11 active volunteers
- In work: ceremony for Dennis Wischmeier
- Mike Kirkman took ninety days leave of absence for personal reasons, plans to remain as a volunteer
- Jerami Rathburn passed EMT exam, FF1 certified, scheduled for HAZMAT certs.
- John Yengoyan and Taylor Conyers attending North County Fire Academy-graduate in Dec.
- New recruits: 6 interested personnel
- Volunteer apparatus in good condition; maintenance is prioritized quickly
- Incentives: Top three Active volunteers identified
- Challenge for some volunteers with work schedules
- Tracking opportunities for more folks to staff station 5.

Questions-

What are the ultimate goal for volunteers as far as numbers?

-Not turning people away who would be a good fit. Not looking at a cut-off right now.

Volunteers help backfill when needed.

Chief Yengoyan noted how appreciative he is of having Doug to fill the leadership role.

CORRESPONDENCE – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – .01 sales tax likely in August election. Staff shortage with 911 callers

Safety/Risk Management – Committee will meet December 9th.

Finance – Met and reviewed budget. On track

SNO-ISLE – Comm Williams was unable to make the meeting but fireworks data was covered. Many cities had outlawed fireworks so calls for fireworks were down.

UNFINISHED BUSINESS –

Update on staff immunization and exemption accommodations –

- CIFR received five Exemption requests; all were reviewed and approved. Chief Yengoyan met with and requested each employee who was granted an exemption sign a form stating the accommodations and with the understanding that it is subject to change.
- One volunteer on admin leave as of October 18 unless he provides vaccination verification.
- LOU with union in work.

Monthly Commissioner’s Calendar Review- Updates briefed and requests for updates noted.

NEW BUSINESS

2022 Proposed Budget-1st Reading

- Chief Yengoyan briefed 2022 Budget PPT.
- Deadline for approved budget is November 30th to the County.

- Budget will be brought back to the board at the October 25th Meeting for 2nd reading and approval.

Question for Jay Jacks surrounding adding in another 1/2 person to shop—
-focusing on having someone on the tech side but have someone who can also assist with facilities makes sense especially when it's tough to get a contractor in at times.
Question about putting us on track to pay off engine. -Yes we are on track.

EXECUTIVE SESSION

Executive Session to discuss matters pertaining to collective bargaining sessions with employee organizations per [42.30.140\(4\)\(a\)](#)

The Board recessed at 5:36 p.m. and went into Executive Session at 5:39 p.m. to discuss matters pertaining to collective bargaining sessions with employee organizations per [42.30.140\(4\)\(a\)](#). It was expected to last until 5:44 p.m. At 5:44 Chair Treml extended the meeting until 5:49. At 5:49 p.m. the Board came out of Executive Session and immediately returned to Regular Session with no action taken.

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, October 25th, 2021, 4:30 PM, in-person/virtual Admin Bldg.

There being no further business, Commissioner Krieg moved to adjourn the meeting at 5:51 p.m.

Respectfully submitted,



Amy Martin
Board Secretary