

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Sept 27th, 2021

MINUTES

Chair Treml called the regular Fire Commissioners meeting to order at 4:30 p.m. Those in attendance were Janice Treml, Jerry Evans, Paul Williams, Steve Lich, Erik Krieg, Levon Yengoyan, Craig Helgeland, Amy Martin, and Jay Jacks.

Commissioner Krieg led us in the flag salute.

Commissioner Williams moved to approve the agenda with amendment to add WFCA Proxy Authority to New Business; Commissioner Lich seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of September 13th, 2021, Meeting.
2. Approval of Vouchers = 3 EFTs for \$108,183.69, Payroll EFT for \$231,353.69, Expense Vouchers #211806 - #211851 for \$157,102.98; Bond Fund for \$300; Capital Fund for \$28,456.14; Capital Facilities Fund for \$36,644.94; all totaling \$562,041.44

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented; Commissioner Evans seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

CHIEF'S REPORT – Attached

A. Maintenance Division Update- Jay Jacks.

- Remount saved 100K and went smoothly.
- Extensive repair on the ambulance that hit the deer.
- Engine transferred to Hat Island.
- New Projects-new lift is being installed on Thursday.
- F150 for AC Allen is getting outfitted and put in service.
- Pump Testing and ladder testing coming up this fall
- YTD service works 63K, estimate for end of year will be 80-90K.
- Part-time position—Jake has made a huge difference; would like to roll that position into full-time in the next year. Ideal candidate will be truck or automotive technician who can work on facilities and either have a CDL license or is able to obtain one.
- Chief Yengoyan highlighted that our shop is valuable to other agencies with service and fabrication. Part time to full time employee transition— the shop can be more dynamic with a third person. The shop is here to serve CIFR but can also serve our neighbors.

B. Facilities Update

- Dec 1 concrete product will arrive for generator project
- Roof is done for Mabana

- Painter was supposed to show up on Saturday—weather has been a challenge. Colors are chosen for interior at Station 2. Exterior at Station 3 colors are chosen.

CORRESPONDENCE – crew thank you for lift assist; thank you to the Chief for presenting at the Sept Mabana Flames meeting; thank you w/donation; thank you to crews for assisting a walk-in at Station 3 for a chain saw incident.

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Meeting on Monday

Safety/Risk Management –Dec 9 next meeting

Finance – Has not met. Doing well with budget

SNO-ISLE – Will meet virtually first Thursday of October.

UNFINISHED BUSINESS –

Update on COVID-19 vaccination requirements- exemptions and accommodations

- 5 accommodation requests; 1 remaining employee outstanding.
- Accommodations will include regular testing, masking, health screening, and social distancing.
- Will explore possible leave of absence if needed.
- Will be meeting with individuals this week or next week who requested exemptions.
- CIFR will be in compliance by Oct 18 deadline.

Update on Strategic Planning.

- Data request is complete
- Will be meeting with Fitch data analyst this week or early next week.
- Looking at a meeting with Fitch Team Oct 25th for a tour of the island and establish a meeting schedule.

NEW BUSINESS

SOP Updates:

Policy 1080: Family and Medical Leave Act

- **Commissioner Evans moved to accept Policy 1080 as amended. Commissioner Lich seconded; motion carried by unanimous vote.**

Policy 614 Hearing Loss Prevention and Noise Control

Commissioner Williams moved to accept Policy 614 as amended. Commissioner Krieg seconded; motion carried by unanimous vote.

WFCA Proxy Authority

Commissioner Krieg motioned to approve Paul Williams as WFCA Proxy voter. Commissioner Evans seconded; motion carried by unanimous vote.

ANNOUNCEMENTS

✓Next Commissioner Meeting Monday, October 11, 2021, 4:30 PM, in-person/virtual Admin Bldg.

EXECUTIVE SESSION - The Board recessed at 4:57 p.m. and went into Executive Session at 4:59 p.m. to discuss the performance of a public employee per 42.30.140 (4)(g). It was expected to last until 5:09 p.m. At 5:09 p.m. the Board came out of Executive Session and immediately returned to Regular Session with no action taken.

There being no further business, Commissioner Krieg moved to adjourn the meeting at 5:09 p.m.

Respectfully submitted,



Amy Martin
Board Secretary