

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
December 13, 2021

MINUTES

Chair Treml called the regular Fire Commissioners meeting to order at 4:30 p.m. Those in attendance were Janice Treml, Jerry Evans, Paul Williams, Steve Lich, Erik Krieg, Levon Yengoyan, Craig Helgeland, Amy Martin, Jay Jacks, and approximately ten crewmember and twenty members of the public. Three employee family members attended via Zoom.

Commissioner Krieg led us in the flag salute.

Commissioner Williams moved to approve the agenda; Commissioner Krieg seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of November 22nd, 2021, Meeting.
2. Approval of 1 EFT for \$1581.78 from October 25th vouchers to correct previously reported amount.
3. Approval of Vouchers = 4 EFTs for \$23,846.18; Payroll EFT for \$27,186.33; Expense Vouchers #211947 - #211982 for \$114,928.53; all totaling \$165,961.04

Commissioner Lich moved to approve the Consent Agenda items 1, 2 and 3 as presented; Commissioner Williams seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

CHIEF'S REPORT

- B. Local 3438 Report-canceled due to illness; will reschedule.
- C. Maintenance Division Update-Jay Jacks briefed status of fleet.

- Emergency Vehicle Technician Finalist Award presented to Jay Jacks.

CORRESPONDENCE – Thank you from North County Regional Fire Authority and social media acknowledgments.

COMMITTEE REPORTS –

ICOM – Status is static.

Safety/Risk Management –Met and evaluated several injuries that have occurred.

Finance – Met and looked at year to date expenses. Overtime up. Spending down. Budget is right on track. Around 92% spent; just under budget. All funds are on track with long-term plan.

SNO-ISLE – Annual dinner Jan 29.

UNFINISHED BUSINESS –

A. Policy 642 Travel and Per Diem

Discussion occurred surrounding:

- Options to update per diem rates
- Adopting state OFM rate vs GSA rates and to clarify in policy that rates should be applicable to travel location
- Commissioner exception to 60-mile rule
- Single resolution to apply WA OFM rates that breakdown by county.
- Add amendment with a list of excluded items such as conferences that are multi-day.

The per diem rate will be the current GSA/OFM rates to which the employee is traveling

Action to Amend policy and bring it back to the board.

NEW BUSINESS

A. 2022 wage matrix

Update to the board for the non-represented staff. Give non-represented staff same cost of living increase as represented staff. 2.5% increase.

- A. **Commissioner Williams moved to approve the 2022 Wage Matrix as presented; Commissioner Lich seconded; motion carried by unanimous vote.**

B. 2022 Board of Commissioners Meeting Dates.

Proposed to reschedule the January 10th meeting to the 11th.

Commissioner Evans moved to approve calendar as amended; Commissioner Williams seconded; motion carried by unanimous vote.

C. Re-Opening Vaccine Clinic

- 80-85% of people were at the booster clinic
- Discussion of standing up the clinic again.
- Opportunities are changing for who is eligible. Likely stand up another clinic in early January.

D. 2021-11 Surplus Equipment Resolution

Commissioner Lich moved to adopt the Surplus Equipment Resolution; Commissioner Williams seconded; motion carried by unanimous vote.

E. Chief Evaluation Process

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- a. Commissioner Krieg briefed that he provided instruction for e-survey distribution to the Board Secretary who will send out electronically in January.

ANNOUNCEMENTS

✓Next Commissioner Meeting Monday, January 11th, 2021, 4:30 PM, in-person/virtual Admin Bldg.

Awards:

- Retirement Awards were presented to Commissioner Lich and Commissioner Krieg.
- 20 Years of Service Awards were presented to Cpt./PM McCoy, Cpt. Schweiger, LT Webb, and FF/PM Rooks.

There being no further business, Commissioner Williams moved to adjourn the meeting at 5:41 p.m.

Respectfully submitted,



Amy Martin
Board Secretary