

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

REGULAR COMMISSIONERS MEETING

January 11, 2022

MINUTES

Chair Treml called the regular Fire Commissioners meeting to order at 4:30 p.m. Those in attendance were Janice Treml, Jerry Evans, Paul Williams, Kim Williams, Kelly Yadon, Levon Yengoyan, Craig Helgeland, Amy Martin, Jason Allen, and Brandi Mauck. Two citizens attended via Zoom.

Commissioner P. Williams led us in the flag salute.

Announcements for people online.

Chair Treml conducted the swearing-in of Commissioners Kim Williams and Kelly Yadon.

Chair Treml proposed an amendment to the agenda to include “In-person vs. virtual Commissioner meeting” to New Business.

Commissioner P. Williams moved to approve the agenda as amended; Commissioner K. Williams seconded; motion carried by unanimous vote.

CONSENT AGENDA –

- Minutes of December 13, 2021, Meeting.
- Approval of Vouchers:

December 27 Vouchers	
3 EFTs	\$97,803.41
Payroll EFTs	\$213,230.75
Expense Vouchers #212087-212132	\$169,448.80
Capital Facilities Fund	\$12,630.94
Totaling	\$493,113.90
January 10 Vouchers	
4 EFTs	\$20,894.65
Payroll EFTs	\$23,198.78
Expense Vouchers #220000-#220035	\$40,150.19
Totaling	\$84,243.62
All Totaling:	\$577,357.52

Commissioner P. Williams moved to approve the Consent Agenda items 1 and 2 as presented; Commissioner K. Williams seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

CHIEF’S REPORT -see attached.

- B. Local 3438 Report -Brandi Mauck, VP
- North County Arlington and Fire District No. 1 are a merged Union

- There have been few issues that haven't resulted in a resolution
- Commissioners are free to talk to anyone in the Department, but the Union opinion must come from the President or VP.

PRESS & CORRESPONDENCE – Mention in SC News of CIFR vaccine clinics; SC News article on CIFR Santa Run; SC News article on the RV trailer fire.

COMMITTEE REPORTS –

- **ICOM** – Has let-go the executive director and assistant director. Board is conducting a national search for a replacement that will involve a broader more action-oriented interview process. Still short two positions but have staffed up. Police chief has provided a deputy to run it in the interim and are working well together and getting staff through the orientation process.

- **Safety/Risk Management** –Committee met in Dec. Meet on or about March 10.

- **Finance** – Met and are doing well financially. On track. 96%. Transport revenue is 140K over projection.

- **SNO-ISLE** – Annual dinner Jan 29th cancelled due to COVID. In place of banquet, meeting first Thursday of February. Agenda includes: March: Wildland Firefighting season. April: Changes to HB1310. May or June: Seattle Response Team presentation or Mitigation Team.

- **WFOA**: Sno-Isle will be the program in February covering legislative issues. There is educational value to commissioners with Saturday seminars. New Commissioner focus from Brian Snure to educate new commissioners. April 30 Suguamish Resort. April 2nd Davenport Hotel. June 1st -Lake Chelan program—personnel problems and litigation issues.

UNFINISHED BUSINESS –

A. Policy 642 Travel and Per Diem

Commissioner P. Williams moved to approve Policy 642 as presented; Commissioner K. Williams seconded; motion carried by unanimous vote.

B. Resolution 2022-01 Travel and Per Diem

Commissioner P. Williams moved to approve Resolution 2022-01 Travel and Per Diem as presented; Commissioner Yadon seconded; motion carried by unanimous vote.

NEW BUSINESS

A. 2022 Commissioner Board Roles and Committee Assignments

Camano Island Fire & Rescue
 Board of Fire Commissioners
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- a. Committee Assignments
 - Outgoing Commissioners Erik Krieg and Steve Lich removed from Committee lists.
 - Awards Committee: Chief Yengoyan indicated that crews would like to not do awards but would rather get together with spouses, do a thank you and recognize accomplishments and years of services. The 4th Saturday-Feb 26th there will be an event at Camano Center. A “Save the date” announcement will go out for an unofficial fire department event.
 - Eliminate awards committee
 - BVFF: Kim Williams to be added.
 - Employee Evaluation—Jerry Evans added
 - Communications—Kelly Yadon
 - Finance and Budget: no change
 - ICOM: Jan and Paul will stay on the committee
 - Legislative: no change
 - Safety: Kim Williams added
 - Scholarship: Kelly Yadon added. Remove Jerry Evans
 - North Region EMS & Trauma Care Council: -Kim Williams added. Remove Jerry Evans
- b. Board Roles: Election of Chair and V. Chair:
 - Currently Jan is Chair and Jerry is Vice Chair.

Commissioner P. Williams moved to nominate Janice Treml as Chair and Jerry Evans as Vice Chair. K. Williams seconded; motion carried by unanimous vote.

- B. 2022 Division Updates to the Board Schedule Review
 - Chief Yengoyan requested feedback on the 2021 schedule and speakers
 - Commissioner Feedback:
 - The speakers were very informative
 - The presentations assisted in better understanding procedures and seeing development of individuals.
 - Comm K. Williams requested schedule for when we see updates on Level of Service Analysis
 - -Quarterly
 - -Latest data set to be sent to New Commissioners
 - Special Rescue might be better split into two presentations
- C. January 24th Board meeting-proposed reschedule to January 31st

Commissioner K. Williams moved to reschedule the January 24th meeting to January 31st. P. Williams seconded; motion carried by unanimous vote.

- D. Commissioner Meeting: In-person vs. virtual
 - Discussion on whether to meet in person or virtually for the next meeting. Consensus that Commissioner are comfortable with masking and testing and will continue to meet in person but will reassess as needed.
 - Attorney Rich Davis will present at the next meeting via Zoom.

ANNOUNCEMENTS

✓Next Commissioner Meeting Monday, January 31st, 2021, 4:30 PM, in-person/virtual Admin Bldg.

There being no further business, Commissioner Williams moved to adjourn the meeting at 5:33 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amy Martin". The signature is written in a cursive, flowing style.

Amy Martin
Board Secretary