

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

COMMISSIONER'S MEETING

June 13, 2022

4:30 PM

MINUTES

Chair Treml called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.

Commissioner P. Williams led us in the flag salute
Those in attendance were

Commissioners

Janice Treml
Paul Williams
Jerry Evans
Kelly Yadon
Kim Williams

Fire Department Staff

Fire Chief Levon Yengoyan
AC Jason Allen
AC Craig Helgeland
Amy Martin, Board Secretary

Public

4 Members of the Mabana Flames:

Betty Metz, Kathleen Duclos, Rayma Haas, and
Rhonda Paulson

Comm P. Williams led us in the flag salute.

MOVED TO APPROVE THE AGENDA

Ist: Commissioner P. Williams 2nd: Commissioner: K. Williams

Discussion: none

APPROVED: Unanimous

CONSENT AGENDA –

- Minutes of May 23rd, 2022, Meeting.
- Approval of Vouchers: June 13th, 2022

June 13th Vouchers	
4 EFTs	\$20,029.49
Payroll EFTs	\$23,396.85
Expense Vouchers	\$192,541.04
Totaling	\$235,967.38

MOVED TO APPROVE CONSENT AGENDA

Ist: Commissioner P. Williams 2nd: Commissioner Yadon

Discussion: none

APPROVED: Unanimous

PUBLIC INPUT – Betty Metz, Mabana Flames, attended with 3 other flames requesting a specific target date and plan to accommodate 24/7 crew staffing at Station 5 as part of the Strategic Plan. Ms. Metz requested that their resolution passed at the June 2, 2022 Mabana Flames meeting be read and entered formally into the Board of Commissioners minutes to acknowledge their concern and request:

“The Mabana Flames hereby formally request the Board of Commissioners of Camano Island Fire and Rescue incorporate the following into their Strategic Plan:

A specified targeted date and plan to accommodate 24/7 crew staffing at the Mabana station.
If the Mabana station cannot be retrofitted to accommodate overnight staffing, a target date to acquire adequate property to be included in the Strategic Document.”

CHIEF’S REPORT -attached.

Speakers: ICOM Executive Director, Sofia Kohfield introduced herself, provided her background, and key priorities (EMD and priority dispatch).

PRESS & CORRESPONDENCE – SC News-CIFR Smokey Bear article; Whidbey news article on police training for active shooters with a CIFR mention.

COMMITTEE REPORTS –

- ICOM – has hired an executive director. Started June 7th.
- Safety/Risk Management –Committee met last Thursday.
- Finance- Did not meet. On budget.
- SNO-ISLE –. No meeting in June. July 7th is next meeting. Mobile Integrated Health Program from Seattle Fire.
- Other: WFCA: Online Opportunities are something they want to get feedback on. Request for feedback on how the conference went. Discussion included: Commissioner focused seminars and ways to best interact with the Chief. Information on role clarity and communication. Possible risk management speaker who can focus on trends.

UNFINISHED BUSINESS – None

NEW BUSINESS

A. Resolution 2022-04: Surplus Obsolete Equipment

MOVED TO APPROVE RESOLUTION 2022-04 SURPLUS OBSOLETE EQUIPMENT

1st: Commissioner P. Williams 2nd Commissioner: Evans

Discussion: none

APPROVED: Unanimous

B. Resolution 2022-05: (Annual) Reappointment of the District's Investment Officer

MOVED TO APPROVE RESOLUTION 2022-05 (ANNUAL) REAPPOINTMENT OF THE DISTRICT'S INVESTMENT OFFICER

1st: Commissioner K.. Williams 2nd Commissioner: Yadon

Discussion: none

APPROVED: Unanimous

C. Contract for Financial Services

Chief Yengoyan provided the contract for a new payroll person which will be shared with another department. We would pay an hourly wage. Likely increase of 5K per year at current hours but expected with her experience will be able to reduce hours.

No action to be taken, just provided for Board visibility at this time.

D. Board approval of 3 Volunteers and 4 Cadet Volunteers

AC Allen briefed on the excellence of the current Cadet class.

MOVED TO APPROVE 3 (over 18) VOLUNTEERS DOWN, LONDON, MONROE, and 4 (under 18) CADET VOLUNTEERS: GRENNELL, RODRQUEZ-HERNANDEZ, MUNSON, AND MORA

1st: Commissioner Yadon 2nd: Commissioner P. Williams

Discussion: none

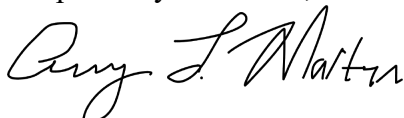
APPROVED: Unanimous

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, June 27th, 2022, 4:30 PM, in, in-person/virtual Admin Bldg.
- ✓ Strategic Planning meeting this Saturday June 18th; The Internal Strategic Planning meeting is TBD. Possible workshop the following week also TBD.

There being no further business, Commissioner K. Williams moved to adjourn the meeting at 5:03. p.m.

Respectfully submitted,



Amy Martin

Board of Fire Commissioners Secretary