

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

COMMISSIONER'S MEETING

September 12th, 2022

4:30 PM

**MINUTES**

Chair Trembl called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.

Commissioner K. Williams led us in the flag salute

Those in attendance were:

## **Commissioners**

Janice Trembl

Jerry Evans

Kelly Yadon

Kim Williams

## **Fire Department Staff**

Fire Chief Levon Yengoyan

AC Jason Allen

AC Craig Helgeland

Amy Martin, Board Secretary

Contractors: (Via Zoom)

PIO Bronlea Mishler

Kristen Williams, Nineteen Eleven Consulting

**Public**-none

Commissioner Paul Williams was absent and excused due to personal business.

## **MOVED TO APPROVE THE AGENDA**

**1st: Commissioner K. Williams 2nd: Commissioner: Evans**

**Discussion: no**

**APPROVED: Unanimous**

## **CONSENT AGENDA –**

- Minutes of August 22, 2022, Meeting.
- Approval of Vouchers: September 12th, 2022:

## **MOVED TO APPROVE AMENDED CONSENT AGENDA**

**1st: Commissioner Evans 2nd: Commissioner K. Williams**

**Discussion: Comm Evans requested an update of the attendance to accurately show him absent in the previous minutes.**

**APPROVED: Unanimous**

**PUBLIC INPUT** –none.

**CHIEF'S REPORT**- Attached.

**Presentations:**

1. **Kristen Williams, Nineteen Eleven Consulting**, hired to create a survey to assess the Levy voting within the community introduced herself via Zoom and provided her background to the Commissioners.
  - Background: PHD in Surveys, experience in professional survey writing. community engagement coordinator, specialized in virtual and equitable engagement.

**Discussion Points:**

**Commissioner Questions to Ms. Williams:**

What would success look like when sending out survey?

- Online promoting through website and social media, paper copies at community centers, community worship and gathering.
  - Representation of the community is more important than specific numbers.
  - Keep it open at least 3 weeks to maximize participation. Potentially via phone.
- ❖ Do we care if people take it multiple times?
    - With paper copy it's generally not an issue. Online it restricts it to two per household but after that it logs them out.
  - ❖ How do we get to the No votes?
    - One of the things we can do is put links to the survey in mail inserts for utility bills
    - It's an easy cost-effective method for folks. Might have to go into the community with links to the survey.
    - Social media can be used but it increases the instances of being spammed by bots.

Bronlea Mishler indicated with Social media outreach and providing QR codes in the community, we could likely hit all the neighborhoods.

Goal is to have out by mid-September, run first week in October.

**2. MSO Tony Smith: presented on the current EMS program and its relevance to strategic planning.**

- As much as 50% of primary care is now being managed in the ER. We are an extension of that. EMS calls are increasing nationally at 5%. Large portion of patients would traditionally be served in primary care but lack access for a variety of reasons- rides, social support, insurance, Drs. won't take uninsured. So, we transport patients that are not urgent.
- 15-20% of transports are non-emergent chronic patients that we cannot leave at home.

**Discussion Points:**

- ❖ Is this where at the breaking point where we have to start turning people away? What are our transport rates doing?
- ❖ Strategic Planning: The need to prioritize because we cannot do everything.

- ❖ Are we able to authorize taking people to the walk-in clinics? The patients without insurance won't be able to go to walk in clinics because they won't take them.
- ❖ Importance of looking at things we can control and change and identifying things that we have influence on. Working with ICOM and commissioners' association and Chief's association.
- ❖ Figure out how to do a safe harbor here. More telemedicine. Historically we have said yes, but we are trying to take a more critical look.
- ❖ AC Allen indicated are already saying no to items that don't legally fall into our bucket. As we look at where we focus our energies, we aren't going to do the ancillary jobs. We have already changed the volume of folks we send to calls that are not emergent.
- ❖ Chief Yengoyan stressed that if one of our objectives is to implement telehealth, we can investigate that and make it a goal while still keeping our primary responsibilities of fighting fires and EMS.
- KPIs:
  - Cardiac arrest and Cardiac Arrest care is a priority and a goal. We should try to maintain 38% cardiac survival rate of survivable patients We have a small sample size so it can be difficult. We don't have public spaces to put defibrillators in. National average 2.3% of population is trained. We are offering 1 class a month. But it's a worthwhile goal to see what we can do to improve that access.
- It's important to encourage institutions to get software to receive the EKGs so they can set up a Cath lab. Not doing to causes delays in care. Same with stroke patients. Getting those patients directly into the care they need would be
- We are not currently measuring our KPIs. ESO and NEMESIS do not talk very well so the stats are not reliable. The way the data is interpreted is problematic, but we must start somewhere.
- KPIs in strategic plan will likely include Cardiac, stroke, major trauma. We'll come back to the Board with a draft.

#### **PRESS & CORRESPONDENCE** –

CASA thank you for assisting with nozzle at dog wash.

#### **COMMITTEE REPORTS** –

- ICOM –On track with plan and improvements.
- Safety/Risk Management –will meet Thursday evening
- Finance-. Will meet in October. Budget is on track.
- SNO-ISLE- Continues to meet via Zoom.

- WFCA—No update. Next meeting will be next month.
- Other -none

**UNFINISHED BUSINESS** – none

**NEW BUSINESS**

- A. Capital Purchase Request
- 2 Battery powered fans
  - Fit Test machines that will bring us into compliance with N95s.
  - Cabinet Dryers for Turnout Gear (Station 2 & 4)

**MOVED TO APPROVE 3 CAPITAL PURCHASE REQUESTS**

**Ist: Commissioner Evans 2<sup>nd</sup>: Commissioner K. Williams.**

*Discussion: Regarding gear and carcinogens in the gear and planning for gear replacements. Possible grant if all the gear needed to be replaced at once.*

***APPROVED: Unanimous***

- B. IT Projects Purchase Request
- Phase I request for approval of Google to Microsoft Platform transition.

**MOVED TO APPROVE Purchase Request**

**Ist: Commissioner Yadon 2<sup>nd</sup>: Commissioner: Evans**

*Discussion: Discussion of various phases of project and improved cybersecurity/encryption, records searching and archiving, and all inclusive package.*

***APPROVED: Unanimous***

- C. Volunteer Approval Marcus Shadbolt

**MOVED TO APPROVE Volunteer Marcus Shadbolt**

**Ist: Commissioner K. Williams s 2<sup>nd</sup>: Commissioner Yadon**

*Discussion: Shadbolt was a former Cadet*

***APPROVED: Unanimous***

- D. Coloring Contest Winner Selection
- Three winners selected by vote of commissioners and Chiefs.

**ANNOUNCEMENTS**

- ✓ Next Commissioner Regular Meeting Monday September 26th, 2022; 4:30 PM Admin Building. In person.

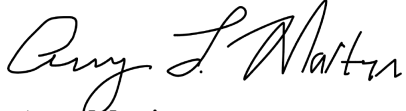
- Strategic Planning Follow up: Draft out by the end of this month for planning with everything rolled in. Retreat or workshop will be scheduled.

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- Initial budget by end of October.

**There being no further business, Commissioner Evans moved to adjourn the meeting at 5: 43 PM.**

Respectfully submitted,

A handwritten signature in black ink that reads "Amy L. Martin". The signature is written in a cursive style with a large initial "A".

Amy Martin  
Fire Board Secretary