

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

COMMISSIONER'S MEETING

November 28th, 2022

4:30 PM

MINUTES

Chair Trembl called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.

Comm Kim Williams led us in the flag salute

Those in attendance were:

Commissioners

Janice Trembl

Jerry Evans

Kelly Yadon

Kim Williams

Paul Williams (via Zoom)

Fire Department Staff

Fire Chief Levon Yengoyan

AC Jason Allen

AC Craig Helgeland

Amy Martin, Board Secretary

FF Kristi Edmonds

FF Neil Carlson

Public-none

Chair Trembl amended the agenda to add “Executive Session to discuss the performance of a public employee per [RCW 42.30.110\(g\)](#)” after the Chief’s Report Presentation.

MOVED TO APPROVE the amended Agenda

Ist: Commissioner Evans 2nd: Commissioner: K. Williams

Discussion: NONE

APPROVED: Unanimous

CONSENT AGENDA –

- Minutes of November 14th, 2022, Meeting
- Approval of Vouchers: November 22nd, 2022

November 28th, 2022 Vouchers	
5 EFTs	\$114,795.40
Payroll EFTs	\$237,413.22
Expense Vouchers	\$228,025.51
Capital Fund	\$48,637.94
Totaling	\$628,872.07

MOVED TO APPROVE the Consent Agenda

1st: Commissioner K. Williams 2nd: Commissioner Yadon

Discussion: none

APPROVED: Unanimous

PUBLIC INPUT –none.

CHIEF’S REPORT-Presentation: Mission, Vision, Values Process

Briefed by FF Krisi Edmonds & FF Neil Carlson

- Project overview. The team was tasked to speak with every member of the Organization. Met with shifts to document their most important values. Staff was very willing to participate. The team compiled all the values that everyone contributed and narrowed down it to 6 values and behaviors.
- Goal is to become a value driven organization-everything we do should be viewed through the lens of our values. This month the team will be taking the results out for review with the crews and staff to see if there’s anything that needs to be tweaked.
- Discussion surrounding:
 - Employee reaction to the process: Positive. Every person had input and so it encompasses every single person in the organization and allows their voice to be heard. Some members had hesitation about our ability to fully implement.
 - Training would be beneficial regarding how to give and receive feedback. How you reframe attitudes to encompass values.

EXECUTIVE SESSION - The Board recessed at 4:40 PM. and went into Executive Session at 4:41 PM to discuss the performance of a public employee per [RCW 42.30.110](#). It was expected to last until 4:51 PM. At 4:51 PM the Board came out of executive session and announced extending executive session until 4:55 PM. At 4:55 PM the Board again came out of executive session and announced extending executive session until 5:00 PM. At 5:00 PM the Board came out of Executive Session and immediately returned to Regular Session with no action taken.

PRESS & CORRESPONDENCE – Windstorm Coverage in SC News.

COMMITTEE REPORTS –

- ICOM –Meets on Monday.
- Safety/Risk Management –Will meet Dec 8th.
- Finance-.. Budget is on track. CF&R holding audit is on Tuesday.
- SNO-ISLE- Meeting on Dec 5th.
- WFCa—no news to report.
- Other -none

UNFINISHED BUSINESS –

- A. WFCa Conference Reports—will delay until Comm P. Williams is present.

NEW BUSINESS

A. Levy Rate Planning

Chief Yengoyan presented a financial plan as a framework for Levy planning.

- Build the financial plan and decide what rate supports it.
- FTEs: Staffing up a 4th unit, then a 5th unit down the line, another admin person, bringing back the Community Resource Paramedic (CRP), in-house MSO, Training Officer.
- Additional apparatus and remodel of station 5.
- Levy passage in 2023 would put plan in place for 2024.
- Levy rate proposal for \$1.25 in 2024 and \$1.35 in 2026

Discussion Topics:

- Adding staff and apparatus
- The timing of offering no cost transports to residents.
- Having Liz Loomis assist with messaging in an ongoing basis. Need to have a long-term marketing plan.
- By Dec we need to let Liz Loomis know what rate we want to go for.
- Levy kickoff meeting Dec 13th.
- There is a board consensus for going out with incremental Levy Rate increases of \$1.25, \$1.35, \$1.50 will be more palatable to the public.
- Citizens Community Committee. Chief requested some volunteers from the public to serve on committees. Brainstorming of people who would be a good fit. Chief will reach out to Jessica McCreedy. Comm Kim Williams will talk to Rose Olson. Comm Evans will speak to Randy and Marla Hegle.
- May want to have a chart that describes the committees and time commitment.

B. Volunteer Fire Fighter Approval-Audrey Froelich

MOVED TO APPROVE Volunteer Audrey Froelich

1st: Commissioner K. Williams 2nd: Commissioner Evans

Discussion: none

APPROVED: Unanimous

ANNOUNCEMENTS

Next Commissioner Meeting Monday, December 12th, 2022, 4:30 PM, in-person Admin Bldg.

EXECUTIVE SESSION - The Board recessed at 5:39 PM and went into Executive Session at 5:41 PM to discuss to discuss collective bargaining sessions with employee organizations per [RCW 42.30.110](#). The executive session was expected to last until 5:51 p.m. At 5:51 p.m. the Board came out of executive session and announced extending executive session until 5:56 PM. At 5:56 PM the Board came out of Executive Session and immediately returned to Regular Session with no action taken.

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There being no further business, Commissioner K. Williams moved to adjourn the meeting at 5:56 PM.

Respectfully submitted,

Amy Martin
Fire Board Secretary