

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

COMMISSIONER'S MEETING

April 10h, 2023

4:30 PM

MINUTES

Chair Evans called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.

Comm Trembl led us in the flag salute.

Those in attendance were:

Commissioners

Janice Trembl

Jerry Evans

Kelly Yadon

Paul Williams – via Zoom

Fire Department Staff

AC Craig Helgeland

Christy Mathews, Acting Board Secretary

Chief Levon Yengoyan

Jay Jacks, Fleet Maintenance Supervisor

Linda Layton – Finance Manager

Public- 1 members of the public in-person.

Zoom Presenter: Insurance Agent:

Kristen Oudman

Kim Williams was absent and excused due to personal business.

Amy Martin was absent and excused due to business.

MOVED TO APPROVE the Agenda

1st: Commissioner Yadon 2nd: Commissioner Trembl

Discussion: none

APPROVED: Unanimous

I. CONSENT AGENDA –

- Minutes of March 13th, 2022, Regular Meeting
- Minutes of March 27th, 2022, Workshop
- Approval of Vouchers: March 27th & April 10th, 2022

March 27th, and April 10th, 2023 Vouchers	
6 EFTs	\$131,719.72
Payroll EFTs	\$246,297.48
Expense Vouchers	\$252,034.29
Capital Fund	\$9,913.40
Totaling	\$639,964.89

MOVED TO APPROVE the Consent Agenda
1st: Commissioner Trembl 2nd: Commissioner P. Williams
Discussion: none
APPROVED: Unanimous

PUBLIC INPUT – None

II. CHIEF’S REPORT-attached.

**Presentation: Jay Jacks, Fleet Maintenance Supervisor
Q1 Maintenance**

- **Sears is back to work**
- **Several large projects since beginning of year -Pump rebuild.**
- **Vierling has stepped up to really assist and is on track with his certs.**
- **Spartan Primary engine had several repairs and back in service.**
- **AMB’s couple of issues – Remount ready 4/21 for pickup.**
- **Whidbey asking for brush truck rebuild**
- **A/C Helgeland’s new vehicle coming in soon.**

III. PRESS & CORRESPONDENCE –

There was an Article on Newsbreak.com on our Funding Philosophy and also posted to website.

IV. COMMITTEE REPORTS

- **ICOM** –Updates are in Chief’s report.
- **Safety/Risk Management** –Next meeting June 8 and the airlift helicopter will be there.
- **Finance**- Budget looks good and will be looking at carry over from last year.
- **SNO-ISLE**- No update Trembl missed last meeting.
- **WFOA** - Met Wednesday and they did updates on tax incentives.
- **Levy**- Chief is educating our crews (internal work). Still talks in progress about scheduling some spokesperson training with Fire Chief and Commissioners. Donna Conner has offered help with

the levy campaign and spoke person experience and expectations. Talked about “Coffee with the Chief” at different locations and times. Discussed possibility of Zoom class on levy issues/education. Mailer is coming – the committee is just finalizing.

Other – Commissioner Evans reminded everyone to work on goals in their committees.

V. OLD BUSINESS: None

VI. NEW BUSINESS – Via Zoom;

- A. District Insurance was the topic of discussion. No decisions have been made yet. Some quotes were previously provided, and the speaker (Kristen Oudman) talked about this and the pros and cons between an “insurance pool” and “standard insurance”. She pointed out that one thing to note about insurance pools is the time frame to give notice if you want to leave the pool. Could be 90 days to 11 months. Catastrophic loss was all discussed and how the two different types of insurance may handle it. It was mentioned that VFIS is possibly preferred but if staying with VFIS – it was suggested to change brokers based on current customer service levels. In put was provided by Linda Layton on this issue based on her previous experience with the current broker.
 - B. Linda Layton advised that she is retiring at the end of the year and CIFR will be looking to hire someone around August.
- ***Discussion: More conversation on comparison/coverage and switching Brokers was the main topic of discussion.***

VII. Announcements

- ✓ Next Commissioner Workshop Monday, April 24th, 2023, 4:30 PM, in-person/virtual Admin Bldg.
- ✓ Next Commissioner Meeting Monday, May 8th, 2023, 4:30 PM, in-person/virtual Admin Bldg.

There being no further business, Commissioner K. Williams moved to adjourn the meeting (2nd by Commissioner Yadon) at 5:15 PM.

Respectfully submitted,

Christy Mathews
Acting Fire Board Secretary