

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

COMMISSIONER'S MEETING

June 12th, 2023

4:30 PM

MINUTES

Chair Evans called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.

Comm P. Williams led us in the flag salute.

Those in attendance were:

Commissioners

Janice Treml

Jerry Evans

Kelly Yadon

Paul Williams

Kim Williams

Fire Department Staff

Chief Levon Yengoyan

AC Jason Allen

Amy Martin- Board Secretary

David Winship, IAFF 3438 V. President

Public- 6 members of the public in person 1 member on Zoom.

MOVED TO APPROVE the Agenda.

Ist: Commissioner Treml 2nd: Commissioner K. Williams

Discussion: none

APPROVED: Unanimous

I. CONSENT AGENDA –

- A. Minutes of May 8th, 2023, Regular Meeting
- B. Minutes of May 22nd, 2023, Workshop

May 22nd, and June 12th, 2023 Vouchers	
8 EFTs	\$136,256.23
Payroll EFTs	\$265,259.51
Expense Vouchers	\$259,020.54
Trust Fund	\$1,000.00
Capital Fund	\$18,531.08
Capital Facilities Fund	\$6,281.00
Totaling	\$686,348.36

MOVED TO APPROVE the Consent Agenda

Ist: Commissioner P. Williams 2nd: Commissioner Yadon

Discussion: none

APPROVED: Unanimous

OLD BUSINESS:

A. Resolution No 2023-04 Authorizing Property Tax Levy

MOVED TO APPROVE Resolution No 2023-04 Authorizing Property Tax Levy

1st: Commissioner Trembl 2nd: Commissioner K. Williams

Discussion: Chief Yengoyan briefed the need for the levy and opened a forum to listen to the community. Comm Trembl indicated it's our 1st step in carrying out the strategic plan.

APPROVED: Unanimous

PUBLIC INPUT –

- 1.** Paul Foster, 92 Pleasant Lane; *Friends of Camano Island Fire & Rescue* spoke in support of the Levy Lift. Indicating the need for periodic updates in order to generate the revenue needed to provide services to the public. CIFR provides essential services to the island. The committee is standing with the Fire Department to see the passage of the Levy.
- 2.** Warren Weissman, 510 Panoramic Dr.; *Friends of Camano Island Fire & Rescue*—Nothing further to add to Paul Foster's comments.
- 3.** David Winship, 811 N. Sunset Blvd; IAFF 3438 V. President spoke in favor of the Levy Lid Lift. The levy funding will provide additional crew members to alleviate stress on them. Noted rise in call volume and about 23% concurrent call rate. His fastest EMS transport from out the door to back in service is 89 minutes from the north end of the Island due to length of time transporting and returning from hospital. Having more paramedics on duty will increase staff availability during concurrent calls and decrease response times. Funding to upgrade and staff Station 5 will also provide quicker responses.
- 4.** Kathleen Duclos, 3193 Rice Ct; *The Mabana Flames*—announced that The Flames made a motion to encourage CIFR to add a levy lid lift and to endorse the levy lid lift. Passed unanimously. They will do everything to see it pass.

II. CHIEF'S REPORT-attached.

Presentation: Speaker, David Winship, IAFF 3438 V. President

- Working with this administration has been very positive. Solid back and forth and pleasure to negotiate with.
- LOUs are being worked on together and ready for signature.

Chief Yengoyan pointed to the positive interaction with the Union and that negotiations have resulted in what's best for the community.

III. PRESS & CORRESPONDENCE –

- a. Thank you note from UW for Chris Easter's volunteer work demonstrating CPR to the Husky Football team.
- b. Article on Coffee with the Chief in Skagit News

- c. Bronlea Mishler, PIO-Golden Post Ward-2023 Winner Best Next Door Presence.

IV. COMMITTEE REPORTS

- **ICOM** – Admin line at ICOM has been losing the audio for about 6 weeks. Not sure if it's Zply.. There was a switch upgrade. Antenna on Fire Trail will be replaced by the end of June and should improve communications for CIFR. Will be covered by Snohomish 911 or T-Mobile. A new Ops Manager coming in July. Strategic plan in process—capital improvements have been requested. Waiting on ProQA for triaging our calls.
- **Safety/Risk Management** – Met June 8th. Discussed Injury reports. Discussed Goals and objectives. Mental health and muscular skeletal injury baseline to be set by the end of the year
- **Finance**- Doing well. Under budget. 1st Quarter. 800K carryover. 300K to go towards beginning bank balance for 2024. Will need carryover for first 3-4 months of 2024. Will set money aside. ~44K to 2022 expenditures that don't get invoiced till 2023. ~45K to 2023 additions, such as PC&G Medicare cost analysis. ~170K in employee cash outs and carrying additional Finance Manager to ensure a good new-hire transition. 230K will be set aside for next year. If Levy doesn't pass we won't back fill the vacant position. Will need to remain whole until we can run the levy again. Will come back with a formal budget amendment.
- **SNO-ISLE**- no update.
- **WFCA** – Good conference. Leadership seminar focused on trust and how important that is. Had interactive groups.
- **Levy**- Projects and progress: team is ready and was waiting for the board to make the decision. Spokesperson training has prepared folks and they are ready to go.
- **Other**-
 1. **North Region EMS**- WACOVID19 is a program where fire departments can distribute free testing to citizens. Crew could drop them off on calls. Or pick up at stations. Grant funding. San Juans have signed up already. P. Williams will follow up with the Chief.

V. NEW BUSINESS

A. Admin Sun Porch Leak Repair

MOVED TO APPROVE Admin Sun Porch Bid to Essary Roofing

1st: Commissioner P. Williams 2nd: Commissioner Yadon

Discussion. *Comm P. Williams noted that Bid Law matrix has been updated in 2021.*

APPROVED: Unanimous

B. Motorola Radio Equipment

MOVED TO APPROVE Motorola Mobile Radio Equipment

1st: Commissioner K. Williams 2nd: Commissioner Trembl

Discussion: *Chief Yengoyan briefed that we need to upgrade our Sno-911 radios. Set aside 400K but have been trying to get grants. Concerned about how long it takes to get radios. Request out of capital funds to get mobile radios and will wait to see if we get grants for the additional portable radio upgrades.*

APPROVED: Unanimous

C. Cadet Class Contract

MOVED TO APPROVE Interlocal Agreement for Fire Service Training as amended.

1st: Commissioner Trembl 2nd: Commissioner K. Williams

Discussion: Page 1, item 3—time compensation. Based on “10 moth average” correction needed. Dates are a year behind. Through March 2023-2024. Chief will contact school to request update for edits. Lt. Larkin has so much time dedicated to the program that an increase to 60k plus increase for the quantity of students. Seniors who are 18 years old will come out with FF1 and can roll right into an EMT course. Hope is it will act as a part-time FF feeder route.

APPROVED: Unanimous

D. Volunteer Approvals

Cameron Scrimgeour
Sean Ainsworth
Simon Williamson
Kevin Oswald

MOVED TO APPROVE Cadet Volunteers Scrimgeour, Ainsworth, Williamson, and Oswald

1st: Commissioner K. Williams 2nd: Commissioner Yadon

Discussion: Chief Yengoyan briefed that we are working to integrate volunteers with full time staff to get them experience and training. Chief Allen is leading the transition/discussion with crews. Will stop recruiting new volunteers until the current batch is trained and operational.

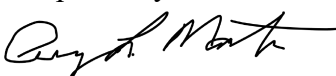
APPROVED: Unanimous

Announcements

- ✓ Next Commissioner Workshop Monday, June 26th, 2023, 4:30 PM, in-person/virtual Admin Bldg. Topics: Mid-Year Evaluation of Board and Chief's Goals, Organizational Vision, and Board and Chief Communications
- ✓ Next Commissioner Regular Meeting Monday, July 10th, 2023, 4:30 PM, in-person/virtual Admin Bldg.

There being no further business, Commissioner Yadon moved to adjourn the meeting (2nd by Commissioner P. Williams) at 5:15 PM.

Respectfully submitted,



Amy Martin
Fire Board Secretary