

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

COMMISSIONER'S MEETING

September 11th, 2023

4:30 PM

MINUTES

Chair Evans called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.
A moment of silence was observed in memory of the victims of 911.

A/C Allen led us in the flag salute.
Those in attendance were:

Commissioners

Jerry Evans
Kim Williams
Janice Trembl
~~Paul Williams~~—absent

Fire Department Staff

~~Chief Levon Yengoyan~~—absent
AC Jason Allen
Amy Martin- Board Secretary
Volunteer Coordinator Doug TenHoopen

Public-2 member of the public

Comm Paul Williams was absent and excused due to personal business.
Chief Yengoyan was absent and excused due to professional business.

Comm Evans proposed an amendment to the agenda to add “Extrication Training Contract” to New Business.

MOVED TO APPROVE the amended Agenda.

Ist: Commissioner K. Williams 2nd: Commissioner Trembl

Discussion: none

APPROVED: Unanimous

I. CONSENT AGENDA –

A. Minutes of August 14th, 2023, Regular Meeting

Aug 28th & Sept 11th, 2023 Vouchers	
8 EFTs	\$145,405.18
Payroll EFTs	\$287,488.88
Expense Vouchers	\$304,677.32
Trust Fund	\$956.62
Capital Fund	\$8,472.59
Capital Facilities Fund	\$3,727.55
Totaling	\$750,728.14

MOVED TO APPROVE the Consent Agenda

Ist: Commissioner Trembl 2nd: Commissioner K. Williams

Discussion: none

APPROVED: Unanimous

Public Input -none

II. CHIEF'S REPORT-attached.

Presentation: Volunteer Coordinator Doug TenHoopen-Volunteer Program-
Detailed Outline attached.

Discussion of the Presentation:

- A/C Allen answered questions from the Commissioners regarding the cost/benefit of the program and the positive benefits of integrating the volunteers with the career firefighters.
- Vol Coordinator Ten Hoopen noted placing volunteers on shifts provides better staying potential for volunteers. There's also volunteer's historical support at Public Relations events which has a real benefit for the community and frees up the career firefighters to go on calls during events.
- The new model makes sense for retention, and we can look at data in the next year and see if the model is having a better retention impact. Metrics already exist and are currently used to determine requirements met.
- Before sending volunteers to schools, we make determinations whether to spend dollars on the candidate based on feedback from Volunteer Leaders and now Shift Captains.
- Policy updates are in work to reflect changes.

Discussion of Overall Strength of Force:

- A/C Allen answered questions regarding force Strength for Career FF and concerns over experience gap:
 - Filling in the experience gap by training up current more junior firefighters and paying year for year experience pay to lateral candidates. Lateral pay incentive used to be capped at 5 years for experience and pay benefits. Also changed from 1 year to 6-month consolidated probation and only items specific to our agency. Made entry process easier and more desirable for lateral firefighters.

III. PRESS & CORRESPONDENCE –

- a. SC News article “Camano Fire promotes first full-time female lieutenant.”
- b. SC News article “Maui Fires Cause Concern for Camano Islanders’ Safety, emergency preparedness.”

IV. COMMITTEE REPORTS

- **ICOM** – Met. May finally get a contract with staff.
- **Safety/Risk Management** – Meet Thursday
- **Finance**- Met, doing well.
- **SNO-ISLE**- Survey about the annual meeting going to come out; idea to split SNO-ISLE; Comm Trembl and Comm P. Williams positions are coming due; Sno-Isle hosting hospitality room at conference.
- **WFCA** – Calendar and Itinerary; Also looking for feedback from SNO-ISLE for hospitality room.
- **Levy**- Friends Committee has mailers and posters and Chief’s calendar filling with events and discussion groups. Ballots come out Oct 20th. Signs available; letters to the editor signup process moving. Sign waving days scheduled.
- **Other**-none
- **North Region EMS**-none

V. OLD BUSINESS:

- A. Fire Commissioner Appointment—The Committee has met and identified a person to take Comm Yadon’s position. Will be appointed/sworn in in November.

VI. NEW BUSINESS

- A. Appoint Commissioners to Commissioner Yadon held Committee Positions

MOVED TO APPROVE Comm Trembl to take former Comm Yadon’s Committee Assignments until the New Commissioner is appointed.

Ist: Commissioner Trembl 2nd: Commissioner K. Williams

Discussion: none

APPROVED: Unanimous

- B. Extrication Training Contract

MOVED TO APPROVE signing the Extrication Training Contract

Ist: Commissioner Trembl 2nd: Commissioner K. Williams

Discussion: 2-day class; outside of Fire Chief’s spending authority. We are sharing costs with North County.

APPROVED: Unanimous

4

Camano Island Fire & Rescue
Board of Fire Commissioners
Minutes
September 11th, 2023

Announcements

- ✓ Next Commissioner Regular Meeting Monday, October 9th, 2023, 4:30 PM, in-person/virtual Admin Bldg.

There being no further business, Commissioner Evans moved to adjourn the meeting (2nd by Commissioner Treml) at 5:18 PM.

Respectfully submitted,



Amy Martin
Fire Board Secretary

CAMANO ISLAND FIRE & RESCUE
VOLUNTEER PROGRAM

Semi-Annual Program Update to Board of Commissioners

September 11, 2023

- Personnel Update
 - o Active Personnel
 - October 2022: 15
 - September 2023: 26
 - o Currently under a temporary moratorium for bringing on more volunteers (simply due to numbers and gear/uniforms)
 - o Interested Candidates on hold: 6

- New Program Alignment
 - o All non-tenured FFs assigned to a shift (A, B, or C)
 - Not Assigned: TenHoopen, Wikstrom, Ludden, Leung, (Bingham)
 - o Benefits of new alignment:
 - Volunteer members have an advocate in the Shift Captain
 - More quality training with career/part-time members
 - More flexible availability to ride
 - More calls to respond to for OJT
 - More opportunities to ride for folks living off-island

- Volunteer Activity
 - o Pager Response: Strong
 - o Station 5 Staffing: Down
 - o Career Shifts: Up and will become the new norm
 - o Tues Night Training: Same 5-8 people; new program will fix overall training
 - o Special Events: Strong participation
 - So far this year: Mabana Flames Plant sale; National Night Out; KidsFest
 - Still to go: Station 4 Haunted Halloween House; Santa Ride Along
 - o Formal Training
 - 3 members recently completed EMT Training
 - 5 members enrolled in the Sept EMT Class
 - 2 members awaiting results of HAZMAT Ops to become FFI-certified
 - o In-house Training
 - Pump Operations Class in October

- Challenges
 - o Staffing Station 5 on Weekends
 - Loss of senior/certified personnel creating less opportunities for shift riding
 - Competing demands on personnel's personal time