

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING

Virtual
December 14, 2020

Chairman Williams called the regular Fire Commissioners meeting to order at 4:33 p.m. Those in attendance were: Paul Williams, Steve Lich, Jan Trembl, Jerry Evans, Levon Yengoyan, Jason Allen, Bronlea Mishler and Darla Tiner. Commissioner Krieg joined at 5:15 p.m.

The flag salute was led by Chairman Williams.

Commissioner Evans moved to approve the agenda as amended. Commissioner Trembl seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of November 9, 2020, Regular Meeting
2. Approval of Vouchers = **November 23** - 3 EFT's for \$90,539.40, Payroll EFT for \$194,550.78, Expense Vouchers #202023 - #202070 for \$99,135.70, all totaling \$384,225.88. **December 14** – 4 EFT's for \$16,377.49, Payroll EFT for \$23,0003.37, Expense Vouchers #202071 - #202132 for \$143,509.06, Capital Fund Vouchers #202133 - #202136 for \$8,817.23, all totaling \$191,707.15

Commissioner Lich moved to approve the Consent Agenda items 1 & 2 as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Attached -

- Public Relations (PR) Mishler gave an update on the new District website design. She will send out the test site to the Board and would like comments on it.
- Finance – Carryover estimate of \$500,000.

CORRESPONDENCE – Two local articles

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Commissioner Trembl gave a report – No meeting, but they passed their audit.

Safety/Risk Management – December meeting cancelled. Will meet in January.

SNO-ISLE – Will have a meeting in January at 7pm. – The Executive Director will give an update on the Association activities.

Evaluation Committee – Chairman Williams and Commissioner Krieg working on an evaluation survey for the Fire Chief that will be managed by Monkey survey.

UNFINISHED BUSINESS –

WFCA Hot Legal Button Class & SNURE Seminar Updates – cont'd. - Additional notes from Chairman Williams. Will be attached to the Minutes.

Levy Update – PR Mishler gave an update on the progress for advertising the District's upcoming EMS Levy renewal, including a phase-scheduled calendar showing progress. She is currently at phase 3. Would like to have some letters submitted to the local paper from our Citizens supporting the Levy, and possibly Commissioners also. Chief Yengoyan and PR Mishler are working on the ambulance cost for transports to send out to the public.

December 28th Meeting – Discussion held on changing the meeting time or canceling it due to some attendee's conflicting schedules.

Commissioner Evans moved to cancel the Board's December 28th meeting due to conflicting schedules of some attendees. Commissioner Trembl seconded; motion carried by unanimous vote.

Rescheduling of Board's Planning Retreat – Discussion held on how to handle the Annual Planning Retreat. It was the consensus of the Board to wait until the Board members can meet in person because it is more productive.

NEW BUSINESS -

Ambulance Transport Report – 3rd Quarter – Figures have kept track with the District's budget. Will use the same figures for 2021. Hospitals at 80-85% capacity; turnaround times at hospital are up.

Draft Resolution 2020-20 – Board's 2021 Meeting Schedule –

Commissioner Trembl moved to approve Resolution 2020-20 – 2021 Board Meeting Schedule. Commissioner Evans seconded; motion carried by unanimous vote.

Contract for Paramedic Training with Whatcom EMS – Chief Yengoyan has been working with Whatcom EMS to be able to send students to their Paramedic Training program. Cost is \$20,000 a student, but there are no additional fees like housing, food, etc., that is part of the cost when sending a student to Harborview Paramedic Training; although, the tuition at Harborview is covered by the Medic One Foundation. We would pay the cost of the additional Preceptor for our ride alongs. Should have student names to the Board next week.

Commissioner Evans moved to approve the Paramedic Training Contract with Whatcom EMS. Commissioner Trembl seconded; motion carried by unanimous vote.

2021 Administrative Wage Matrix – Addition of pre-approved 2.5% wage increase for educational incentives.

Commissioner Trembl moved to approve the 2021 Administrative Wage Matrix with the 2.5% wage increase for educational incentives. Commissioner Lich seconded; motion carried by unanimous vote.

ANNOUNCEMENTS

✓ Next Commissioner Meeting Monday, January 11, 2021, 4:30 p.m., Virtual

Executive Session - The Board recessed at 5:18 p.m. and went into Executive Session at 5:19 p.m. to Review the Performance of a Public Employee per RCW 42.30.110(1)(g). It was expected to last until 5:24 p.m. At 5:24 p.m. the Board came out of Executive Session and immediately returned to Regular Session with no action taken.

There being no further business, Commissioner Krieg moved to adjourn the meeting at 5:24 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary