

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)

COMMISSIONER'S MEETING

July 8th, 2024

4:30 PM

MINUTES

Chair Evans called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.

Comm Foster led us in the flag salute.

Those in attendance were:

Commissioners

Jerry Evans

Janice Trembl

Paul Foster

Paul Williams

Kim Williams-absent and excused due to personal business.

Fire Department Staff

Fire Chief Levon Yengoyan

AC Jason Allen

AC Craig Helgeland

Amy Martin, Board Secretary

BC Chad McCoy

Public: none

I. AGENDA

MOVED TO APPROVE the Agenda and Consent

Ist: Commissioner Trembl 2nd: Commissioner P, Williams

Discussion: None

APPROVED: Unanimous

II. CONSENT AGENDA –

1. Minutes of June 10th, Regular Meeting and June 25th Workshop
- 2.

July 8th, 2024 Vouchers	
8 EFTs	\$167,016.32
Payroll	\$330,383.23
Expense Vouchers	\$241,200.00
Capital Fund	\$4,954.47
Capital Facilities Fund	\$8,590.40
Totaling	\$752,144.42

III. PUBLIC INPUT –none.

IV. **CHIEF'S REPORT**-attached

Speaker: BC McCoy, Special Rescue

Marine Program

- Life jacket sheds are getting a lot of use and jackets are being donated there by citizens.
- Rescue swimmer program-Brandon Bader certified and up and running.
- Rescues—a kayaker picked up this year, 13 marine rescues this year.

Commissioner Questions regarding how PFDs are acquired. Vendors supply them and people donate them, and we sort through them.

Gear: working on getting helmets, would like to upgrade a boat

Rope Rescue:

- PM Easter oversees the program now. Joshua Tcheng is a former tree climber who may be able to assist with building the program as well. One call for the rope team this year.
- Low frequency, high risk events.

Commissioner Questions: How many falls at the State Park—about one every 3 years. Lots of dog rescues.

A/C Allen briefed Ops/Training:

- Red card training for all firefighters. Some of the online pieces are still in work.
- Deployed brush truck to Wenatchee on Friday for 3 days.
- Volunteer recruit academy—FF1 testing—they all passed, waiting on written test scores. Hazmat needs to be finished before they can be certified as firefighters. Putting 2 new hires into Hazmat as well.
- Water Rescue: C shift did 7 rescues in 48 hours.
- 4th of July: 13 calls nothing substantial. No brushfires. Midnight had a mortar to the hand.
- North County had 3 fires that pulled our resources off the Island.

V. **PRESS & CORRESPONDENCE**-None

VI. COMMITTEE REPORTS –

ICOM-have not met.

North Region EMS & Trauma Care Council-had a regular meeting. Snohomish County EMS is going through a rewrite.

Facilities- Met with Carletti and are considering adding an 18'x 24' meeting room that could be used as a warming/cooling station. Options for temporary quarters. Preapplication with the County.

Legislative-Established our goals. Will meet with newly appointed County Commissioner and the state legislature before the session starts once we know who is elected.

Quality- Will meet in the last week of July.

Finance/Budget-No report. On track. Meeting the 3rd week in July.

Employee Evaluation-Complete.

Communications—Meets in 2 weeks.

SNO-ISLE- Scott Dorsey will be speaker in September.

I. **WFCA**- Meeting Saturday.

Levy-No update

Other- None

VII. UNFINISHED BUSINESS-Request Public Input Prior to Motions-None

VIII. NEW BUSINESS-Request Public Input Prior to Motions

A. Asphalt Paving Project-Station 3

MOVED TO APPROVE Asphalt Paving

1st: Commissioner Trembl 2nd: Commissioner P. Williams

Discussion: Chief Helgeland briefed the project. Asphalt is failing and was done in 1992 and needs to be replaced. Project is about \$30K. We've used WRS in the past and they do good work. We could use them if the board is comfortable. Quote is \$31K.

APPROVED: Unanimous

B. Retreat Planning

Items on list are:

- levy funding strategy
- Legislative agenda
- Strategic plan updates
 - Alternative finance strategies will bring in an expert to speak to this.
 - Voter approved and non-voter approved
- MIH-have Leah Palau provide input.
- 2025 Budget planning

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Camano Island Fire & Rescue
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- Board Succession Planning
- Polices related to reserve targets and debt limitations

Option for Board Workshop in July to prepare
The August retreat is usually a full day.

Homework for Commissioners:

- Comm Treml will look at the job description and we'll get that out to everybody. Have everyone fill out ideal traits and candidates. Current strengths. Who will the ideal person be to fill board positions.
- Review the strategic plan. Go through that in the workshop. Will send out copy of strategic plan for them to review
- Will look at a draft of the budget to send out as well.

Workshop in July to focus on Strategic Plan.
Finance could be handled at a regular meeting.

Location: Will be at Admin Building.

ANNOUNCEMENTS

- ✓ Next Commissioner Regular Meeting Monday August 12th, 2024, 4:30 PM, in-person/virtual Admin Bldg.
- ✓ Next Workshop Monday July 22nd, 2024, 4:30 PM, in-person/virtual Admin Bldg.

There being no further business, Comm Treml moved to adjourn the meeting at 5:16 PM.

Respectfully submitted,



Amy Martin
Fire Board Secretary