CHIEF’S REPORT

August 11, 2025

Presentation: Jay Jacks: Facilities and Vehicle Maintenance

**Administrative Updates**

**Contract Negotiations**We’ve made solid progress addressing concerns raised during our recent audit of shift trade practices. The Union made an initial financial offer however several key components were not included. We are working on our reply and initial financial offer. Next meeting August 14.

**Assistant Chief Fields**Chief Fields Is on and working full time. He will be taking the Tuesday to Friday Schedule. He’s working hard to learn the organization and all its players currently. He’s excited to get going making positive impacts and assessing the organization

**Station 1-5 Remodel**Our permit application is under review by Island County. Permit should be completed in the next few weeks.

We met with Berg Construction. They are going to go through the plan and contract with their Subs and see if there is any room to reduce some of the cost as well as rewrite the contract to include a down payment, completion payment and 5% retainage paid when all the L&I prevailing wage and other process issues are completed. Won’t sign a contract until the county approves the plans and issues a permit to ensure there are no major changes required.

**EMS Levy**

Initial returns are in and as of writing are at 74% approval. Doubtful that enough votes are still out there to make a change in the results.

**Personnel Updates**

**New Hire: Tony Bacerra**Is assigned to preceptorship on A shift, with academy in September. He is doing great and already run a few challenging calls the goal is to have his preceptor time complete before he leaves for academy.

**Leave Status**We have four personnel out:

* 2 on Paid Family Medical Leave– One returning August 17 the other in September
* 2 on L&I Leave – Hoping to have one back by the end of August and one will be October likely. Both are knee/leg injuries. One from a fall and the other from a patient lifting strain.
* Additionally, we have 2 part timers on leave for medical reasons and one leaving for Academy with Puget Sound Fire.

**Promotions and Hiring**

* I conducted Chief’s Interviews for our standing list for future Firefighter and FF/Paramedic openings. We have extended an offer to a firefighter paramedic from Florida who has been working as a travelling nurse in the area. He is going through backgrounds and medical with a goal of placing him in the Fall Academy.
* We’re at our current staffing goal of 34 full-time FFs. With the EMS levy passing, the plan would include moving the MSO position to day shift in or around October, increasing to 35 full-time FFs.
* I also completed Chief’s Interviews for Captain. So that we can promote a Captain to shift and replace the MSO who is currently also serving as the B shift Captain. Chief Fields is meeting with the three candidates to get his input prior to making a final decision.
* We conducted Orientation training for 5 new Part timers this week. 2 are our volunteers making the transition to part time. We also conducted interviews for 2 additional part-timers that are now in background and medical physical review. Hoping to have them on by September which should take us to 15-part timers.

**NNO:**

We had around 150 people attend the NNO. Chief Larkin did a fantastic job with the demonstration. Bronlea and Jason Berg once again deserve a ton of recognition and thanks for their efforts to coordinate, set up and execute the whole night. They did an outstanding job and we are look at what to improve for next year.

**Chief’s Report – Information**

**Policies for August Board Review**Please review these draft policies, scheduled for September approval:

* Policy 400 Fire inspections
* Policy 504 Patient Refusal of Pre-Hospital Care
* Policy 336 Safe Haven for newborns

Policies to review this month are WAC and recommended practices updates. No substantial changes just bringing the policies in line with Lexipol’s updates and our own current practices.

**Medic One Foundation (MOF) Agreement**Included in your packet is our MOF funding agreement.

Event went very well and at last report the foundation received $18,000. Many thanks to the crews for their tremendous job on the CPR demonstration and Chris Easter for narrating it. Also to Bronlea for her outstanding work coordinating and planning it on my behalf.

**Board Retreat Planning**You have a proposed Agenda in your packet. Any additions we will discuss but please consider the amount of time you would like on each topic and any additional sub topics you may like to see. Also any specific reports or data you would like to have in hand for the day of please let me know so I can work with Staff to prepare that.

**Operations & Training**

**Significant Incidents**

* Brush fire on Reckdal Road. Luckily the field had been mowed. C shift had 100’ of burning grass on each side of the road with some wind to push it. They got a quick attack on it and were able to hold it in place.

**Training  
Part time firefighter Orientation week this last week.**

**Burn Ban Status**Full ban is in effect. NO outdoor fires