

ISLAND COUNTY FIRE DISTRICT #1
Camano Island Fire & Rescue (CIFR)
COMMISSIONER'S MEETING
January 14th, 2026
4:30 PM
MINUTES

Pro Tem Chair Evans called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.
Board Secretary Martin led us in the flag salute.

Those in attendance were:

Commissioners

Jerry Evans
Maria Carlstrom
Paul Foster via Zoom
Paul Williams via Zoom

Fire Department Staff

Chief Jason Allen
Amy Martin, Board Secretary
Lisa Beckett, Finance Manager
Darci Runnells, HR Manager

Public- 0 members of the public in person,
0 members via Zoom

Chair K. Williams was absent and excused due to personal business

I. Agenda:

MOVED TO APPROVE the agenda

1st: Commissioner Carlstrom 2nd Commissioner Foster

Discussion: none

APPROVED: Unanimous

II. Consent Agenda

1. Minutes of December 8th, Regular Meeting
- 2.

January 14th, 2026 Vouchers	
11 EFTs	\$227,991.63
Payroll	\$404,544.57
Expense Vouchers	\$437,492.57
Trust Fund	\$2,025.00
Capital Facilities Fund	\$6,687.33
Totaling	\$1,078,741.10

MOVED TO APPROVE the consent agenda with an update to December 8th, 2025 minutes to change the date on the next January meeting to 2026

1st: Commissioner Carlstrom 2nd: Commissioner Foster

Discussion: none

APPROVED: Unanimous

II. Selection of 2026 Board Chair

A. Call for nominations for Chair to serve during the ensuing year.

MOVED TO NOMINATE Kim Williams as 2026 Board Chair

1st: Commissioner Carlstrom 2nd: Commissioner Foster

MOVED to NOMINATE Comm Paul Foster as 2026 Board Chair

1st: Commissioner Williams 2nd: Commissioner Evans

B. Election of a Chair

Vote called for Kim Williams to be elected as Board Chair for 2026

Comm Kim Williams APPROVED: unanimously as Board Chair for 2026

C. Assumption of office by the new Chair

As the Chair is absent, the Pro Tem Chair remained.

III. Selection of 2026 Board Vice Chair

A. Call for nominations for Vice Chairperson to serve during the ensuing year

MOVED TO NOMINATE Paul Foster as Vice Chair for 2026

1st: Commissioner P. Williams 2nd: Commissioner Carlstrom

B. Election of a Vice Chair

Vote called for Paul Foster to be elected as Vice Chair for 2026

Comm Paul foster APPROVED: unanimously as Board Chair for 2026

C. Assumption of office by the new Chairperson.

III. **Public Input -For Items Not on the Agenda- none**

IV. Chief's Report -attached

Discussion of:

- Balance of shifts with the new captain
- WSRB rating purpose

V. Press & Correspondence

- Santa visits Camano Island neighborhoods for annual food drive _ News _ goskagit.com.pdf
- Year in Review_ Stanwood-Camano fire agencies welcomed new chiefs in 2025 _ SC News_goskagit.com.pdf

VI. Committee Reports

- ICOM- upcoming meeting on January 20th.
- North Region EMS & Trauma Care Council- Hired new executive director; Skagit Valley College is going to have a new EMT class.
- Facilities- no update
- Legislative-no update
- Quality-meet at the end of January
- Finance/Budget -meet Feb 3rd.
- Employee Evaluation-no update
- Communications-Meeting coming up
- SNO-ISLE / WFCA-no update; instillation banquet on the 24th, deadline on the 20th to sign up.
- Other-none

B. Unfinished Business- (*Request Public Input Prior to Motions*)

- Carletti Architect update
Chief Allen updated. Contract in work with legal and Carletti. Will clarify billing/payment process.
- Station 1-5 Septic Issues
Chief Alen updated. No quote received yet. Crews are living in the facility. Will have a bill for tank pumping. Plan to have something from the county and the designer next week.

IV. New Business

- Volunteer Classification and Requirements
Removing until next month. Will bring back to the Board
- Harassment and Discrimination Policy
MOVED TO APPROVE Harassment and Discrimination Policy

1st: Commissioner Foster 2nd: Commissioner Carlstrom
Discussion: none
APPROVED: Unanimous
- 1049 Pregnancy Accommodations
MOVED TO APPROVE Policy 1049 Pregnancy Accommodations

1st: Commissioner Foster 2nd: Commissioner Carlstrom

Discussion: none

APPROVED: Unanimous

4. Paid Family Medical Leave Policy

MOVED TO APPROVE Paid Family Medical Leave Policy for immediate adoption of the policy, which is in the best interest of the District

1st: Commissioner Carlstrom 2nd: Commissioner P. Williams

Discussion: Chief Allen briefed that it's an update in WA State Law triggered the policy update, so no need to put out for a 30-day review. Requesting policy update.

APPROVED: Unanimous

IV. Announcements

- ✓ Next Commissioner Regular Meeting Wednesday, **February 11th, 2026, 4:30 PM**, in-person/virtual Admin Building

There being no further business, Comm P. Williams moved to adjourn the meeting at 4:57 PM.

Respectfully submitted,



Amy Martin
Fire Board Secretary