ISLAND COUNTY FIRE DISTRICT #1
Camano Island Fire & Rescue (CIFR)
COMMISSIONER'S MEETING
April 14th, 2025
4:30 PM
MINUTES

Vice Chair Foster called the **Regular Fire Commissioners Meeting** to order at 4:30 p.m.

Comm Carlstrom lead us in the flag salute.

Those in attendance were:

Commissioners
Jerry Evans
Maria Carlstrom
Paul Foster
Paul Williams viz Zoom

Fire Department Staff
Chief Jason Allen
Amy Martin, Board Secretary
Lisa Beckt, Finance Manager
Darci Runnels, HR
BC Regan Olsen
Jay Jacks, Maintenance & Facilities Manager
Rich Davis, CSD Attorneys at Law

Public- 0 members of the public in person,
1 member via Zoom.

Commissioner Kim Williams was absent and excused due to personal business.

I. Agenda

MOVED TO APPROVE the agenda
1st: Commissioner Evans. 2nd Commissioner Carlstrom
Discussion: none
APPROVED: Unanimous

II. Consent Agenda

1. Minutes of March 10th Regular Meeting and March 24th Special Meeting
2.

April 14th, 2025 Vouchers	
9 EFTs	$202,896.59
Payroll	$334,053.25
Expense Vouchers	$399,146.64
Trust Fund	$498.57
Capital Fund	$308,604.07
Capital Facilities Fund	$11,617.63
Totaling	**$1,256,816.75**

MOVED TO APPROVE the consent agenda
1st: Commissioner Carlstroms 2nd: Commissioner .Evans
Discussion: none
APPROVED: Unanimous

III. New Commissioners Training (OPMA & PRA)-Richard Davis
Presentation on file.

IV. Public Input -For Items Not on the Agenda-none

V. Chief Report -attached.

Annual Report-no board action, just for review. Will post to the website by the end of the month.

- Presentation: Jay Jacks, Maintenance & Facilities Manager
  - All apparatus are in service
  - New ambulance build received and getting its modifications
  - New engine projection for the Pierce that's on order, final assembly in August of 2026, possession in September of 2026.
  - Contract work management balance with crew bandwidth.
- Discussion regarding remounts and repairs vs new ambulance repairs.

VI. Press & Correspondence

- 1 mentions for Camano Fire in SC News for Kraski resignation at North County
- 1 mention for Camano Fire in Everett Herald for Snohomish Fire seeking levy
- 1 Everett Herald Article for New Fire Chief
- 1 Komo article for lighting strike on Camano Residence
- 1 Article for Camano Fire Levy and 1 for 911 Levy

VII. Committee Reports

A. ICOM-Sales tax initiative
B. North Region EMS & Trauma Care Council-nothing to report
C. Facilities haven't met. Turned in well variance paperwork at station 5.
D. Legislative- Budget is the greatest issue.
E. Quality- nothing to report
F. Finance/Budget-hasn't met.
G. Employee Evaluation-hasn't met
H. Communications-hasn't met, nothing scheduled.

I. SNO-ISLE / WFCA-meeting first part of May
J. Levy- Upcoming meeting with Liz Loomis and local committee.
K. Scholarship-Meeting April 17, selection for SCAF and Internal Scholarship.
L. Other

VIII. Unfinished Business-none

IV. New Business

A. PRO/CON committee nominations for the EMS Levy
   a. Two volunteers for Pro committee
   b. No volunteers Con committee

MOVED TO Nominate Evan Caldwell and John Amell to the Pro Committee
1st: Commissioner Foster 2nd: Commissioner Evans
Discussion: Board discussed that notice was put out for the prescribed timeframe for Con Committee, no volunteers received. Will nominate volunteers
APPROVED: Unanimous

B. Asbestos Abatement at Station 1-5

MOVED TO Approve the bid Proposal of $16,339.65
1st: Commissioner Evans 2nd: Commissioner Evans
Discussion: Chief Allen briefed the need for the work and the proposals.
APPROVED: Unanimous

C. Maintenance Management Job Description

- Chief Allen briefed that the job description is in work and a draft is included for information only. The final draft is in work in coordination with HR.

D. Fire Chief Contract Amendment for Article IX Medical Benefits

E. ***MOVED TO APPROVE*** Fire Chief Contract Amendment for Article IX Medical Benefits

1st: Commissioner P. Williams 2nd: Commissioner Evans
Discussion: Chief Allen briefed the difference between MERP and VEBA and the reason for the requested change.
APPROVED: Unanimous

IX. Announcements

Next Commissioner Meetings:

- ✓ **Commissioner Special Meeting- Board Workshop: Mabana Station Legislative Strategy: Monday April 28th, 2025, 4:30 PM**, in-person/virtual Admin Bldg.

- ✓ **Commissioner Regular Meeting Monday May 12th, 2025, 4:30 PM**, in-person/virtual Admin Bldg.

There being no further business, Comm P. Williams moved to adjourn the meeting at 6: 15 PM. Comm Carlstrom 2nded.

Respectfully submitted,

Amy Martin

Amy Martin
Fire Board Secretary